

Special Council Meeting Minutes

June 14, 2016

The City Council of Audubon Park held a special meeting provided by KRS 61.823 on Tuesday, June 14, 2016 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Nancy Zinner, Laura Stevens, Tony Williams, Drew Perkins, Darrell Shelton and Joanne Bader. Also present were Police Officer Jeff Schmitt and City Clerk Janette Mercer. The purpose of the meeting was to review and discuss updated information on budget formulation since the fiscal year 2017 proposal of May 2, and consider final refinements to the budget ordinance first read on April 18.

Call to Order

Mayor Crawford called the meeting to order at 6:00 PM. The Mayor noted that the budget proposal figures have been updated based on the new insurance bill, the latest status on the road fund, and the new waste management contract. He also made available to the councilors a preliminary May budget-to-actual report, and a copy of questions and answers exchanged with Joanne Bader, circulated electronically before the meeting. The Mayor opened the floor for discussion.

Tony Williams asked about the \$20K increase in Insurance Business Tax revenue. The Mayor explained that the 2016 budget was increased to \$240K based on a rate increase expected to bring an additional \$20K; however no there is no further increase from last year's budget. Mr. Williams stated that he thought the \$6K for the sale of fixed assets was high based on the year to date figure of \$3,875.00. The Mayor replied that the City has a police car that could be sold if they could find a newer used car.

Joanne Bader noted that the motor vehicle tax figure of \$24K appears low as compared to the actual to date figure of \$25,683.40 and with a couple of months left to collect.

Tony Williams wanted to know if the figures reflected on the police services for Parkway Village and Audubon Hospital are confirmed. The Mayor replied yes, both parties have agreed to modest increases, with signed contracts pending.

Darrell Shelton wanted clarification under Appropriations – Line of Credit Liquidation. Mr. Shelton feels that if \$20K appears under appropriations, then it should also appear under revenue. The Mayor replied that he and the bookkeeper have had conversations about that subject. The bookkeeper does not feel that the line of credit should be considered revenue. The Mayor noted that he was going to get advice from the auditors. Laura Stevens suggested that the Contingency Reserve line to reflect \$40K, and just combine the two lines, Contingency Reserve and Line of Credit Liquidation. The Mayor and Councilors agreed to make Contingency Reserve \$40K and deleting the Line of Credit Liquidation.

Nancy Zinner wanted clarified that under Public Works – Public Facilities – this year's budget figure reflected \$10K and the coming year's budget proposal is reflecting \$20K. Ms. Zinner wants to know if that is for City Hall improvements. The Mayor answered, no, the FY 16 money is for restoration of the entrance columns; the FY 17 figure is to reestablish their power supplies. There were more questions and conversations about the repairs on the entrance lighting.

Tony Williams wanted to know the plan for the \$16K under appropriations – repairs and maintenance. The Mayor noted that he feels that the City Hall HVAC project for the upstairs should be completed with 2016 budgeted money. The HVAC project for the downstairs will be worked out of the proposed \$16K in the 2017 fiscal year budget.

Nancy Zinner wanted to express that she feels City Hall repair and maintenance is more important than giving more to the Forest Board. There were several comments on money directed to City Hall repairs and upgrades. The Mayor and Councilors agreed with the amount appropriated for City Hall. Darrell Shelton suggested that the City obtain some preliminary estimates on the repairs and upgrades.

Joanne Bader questioned the revenue reflected on the line item Court Revenue. Ms. Bader wanted to know what makes up that revenue and did the Chief have any input on that budgeted item. The Mayor explained what makes up that revenue and answered the Chief did have input.

Tony Williams asked about the appropriation for codification of the ordinances. Mr. Williams noted that there was an additional \$1,700 add to the base revenue of \$1,500. The Mayor explained the extra was to cover the cost of preparing a 'master amendment' to enact the revised Code, and any additional cost the City Attorney would incur.

There were discussions about revenues generated by City activities organized by the Parks and Recreation Board. The Mayor emphasized that such revenues are City funds requiring the same budgetary oversight and accounting controls as other resources.

Darrell Shelton wanted to suggest that the Public Works - Forest Management line be increased to the Board's requested level of \$27,560. Mr. Shelton noted the reason the Forest Board did not receive the full amount requested was because the mulching, planting and re-planting of the public gardens are covered by the Garden Club, and in his opinion that is not the case. There was extended conversation about the Garden Club and Forest Board regarding who is responsible and who is actually doing the work on the public gardens.

Drew Perkins asked about the worker's compensation insurance premium going up. The Mayor replied the Jim Curtis injury case was responsible for the increase.

Darrell Shelton asked for clarification of the \$15K Road Fund – General Fund appropriation. The Mayor recalled that the City will need to plan to reinforce the Road Fund to compensate for declining gas tax revenues. The initial amount proposed here is to resolve an imbalance identified in recent audits from past transfers.

Tony Williams wanted to start considering replacing the City's street signs in the future. The idea was broadly endorsed for planning.

The Council elected to defer final action on the proposed budget ordinance until the next week's regularly scheduled meeting, for maximum transparency.


Nancy Zinner made a motion to adjourn. Darrell Shelton seconded, and the motion passed unanimously.

The meeting adjourned at 7:45 PM

The next scheduled meeting is June 20, 2016.



Attested



Approved