

Council Meeting Minutes

January 19, 2016

The regularly scheduled meeting of the City Council of Audubon Park was held on Tuesday January 19, 2016 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Nancy Zinner, Laura Stevens, Tony Williams, Drew Perkins and Joanne Bader. Also present were Chief of Police Douglas Sweeney City Attorney Steve Emery, bookkeeper Susan Gordinier and City Clerk Janette Mercer.

Call to Order

Mayor Crawford called the meeting to order at 7:00 PM. He opened the floor for public comments.

Public Comments

Pete Becker, 3105 Chickadee Rd – Mr. Becker wanted to know, once the waste management survey is completed will there be a report produced to inform the residents of the results. The Mayor and Council agreed that there will be a report produced for the residents to review.

Jeff Wohl, assistant to Pat Mulvihill, was present and available for questions. Joanne Bader asked about the change on the traffic light on the corner of Hess and Preston. There were several comments about other traffic light changes on Preston. Tony Williams wanted to voice his dismay with the dirt pile on the corner of Nightingale and Poplar Level Rd. Laura Stevens asked what was going in at the chain shopping stripe that was demolished. Mr. Wohl answered an Extended Stay Motel.

Attorney's Remarks

Mr. Emery stated most of what he needs to discuss should be in a closed Executive Session. He did note that the deadline for the recodification of ordinances has been extended to March 31st. The Mayor asked for a motion to move into closed session provided by KRS 61.810 (1) (C) as proposed by the City Attorney, to discuss proposed and pending litigation against the City. Darrell Shelton made a motion to move into closed session. Laura Stevens seconded and the motion passed unanimously.

At the conclusion of the executive session, the Mayor called the meeting back to order. Mr. Emery provided the first reading of an Ordinance Amending Permit Procedures of the Building Code. The Mayor elaborated on the purpose and function of the amending ordinance. There were still several questions and uncertainties in reference to the Overlay Ordinance, and how the permit procedures work, so the proposal was set aside for further discussion at the next meeting.

Financial Report

The Mayor presented the current month's financial report as well as the year end 2015 financial report. He opened the floor for questions. Joanne Bader asked, why on the year-end report some of the line items do not have the last two digits/suffix. Susan answered, that the line-numbering system is still under revision, so the bookkeeping program doesn't always include the suffix.

Tony Williams asked about line item 5300-00, City Administration. He wanted to know for the upcoming budget if that number needed to be larger. The Mayor answered that there would be some adjustments needed to refine similar accounts like "Admin", "General Expenses," and "Supplies and Equipment. Mr. Williams questioned line item 5500-00 City Hall – General Expense. He noted that money was budgeted

for the HVAC, windows and painting. Mr. Williams wanted to know what the plan was for getting this work completed, so that the Council can plan appropriations for the next budget.

Darrell Shelton asked about item line 4308-00 Property Taxes – Current Year 2016. Mr. Shelton asked if the dollar amount of \$4,628.21 under remaining annual budget is reflecting the discount on the property taxes. Mayor Crawford answered that number represents the discounts, reassessments, new homestead, and disability exemptions. Mr. Shelton noted the same scenario exists with line item 4329-16, Sanitation FY2016. The Mayor noted that with sanitation, it would be just the discount.

Laura Stevens asked about line item 5720-00 Bookkeeping Services. She wanted to know if the number reflected on the December report will be about what the City will spend until the end of the year, so they know what the overage will be for this budget. The Mayor noted Susan has been hired as a permanent part time employee at a lower hourly rate. Joanne Bader wanted to know a ball park figure of what to expect going forward so the Council will know what to budget for next year. The Mayor answered that would be hard to predict, however should not be more than 8 hours a week. Ms. Bader requested Susan give the Council a guess of the average amount per month. Joanne Bader made a motion to accept the financial report. Drew Perkins seconded, and the motion passed unanimously.

Mayor Crawford asked for permission to move discussion of the audit report up on the agenda. The auditor, Roy Hoagland was present to go over the audit and answer any questions for the Councilors. The Council expressed general gratification with the report.

Engineer's Report

The Mayor reviewed the Engineer's report. Laura Stevens wanted to add a pothole to the list of remaining problems. Tony Williams also wanted to add to the list, problems at the intersection of Oriole and Oriole Court, and the corner of Eagle Pass and Valley Drive. The Mayor noted that the work is not completed because of the cold weather, should start back up and finish in March.

The Mayor also covered the bill in the General Assembly that would change the formula for the distribution of road funds. Currently, if the bill passes, it appears the City of Audubon Park will take less of a decline in revenue. The Engineer's report is included as part of these minutes.

Police Report

Chief Sweeney announced that Jim Curtis is no longer an employee, due to his injuries from a car accident on May 5, 2015. He also noted that Sergeant Porter resigned. Chris Heaps will fill the full-time position. The Chief covered the numbers on the police report. The Police report is included as part of these minutes.

Forest Board Report

Gil Zinner noted that the Forest Board has completed a draft of the revised Forest Code, with the exception of a severance clause to be completed by the City Attorney.

Ann Bobigian reported that the Tree USA application has been completed and sent.

Tony Williams wants there to be a penalty assessed if a commercial vehicle causes damage to the trees. Ann Bobigian suggested in reference to waste management for the City, we may need to ask what are the clearance requirements for their trucks, and work from there. She also wanted to be sure that the Board has the latitude to shift funds around based on not going over the bottom line in its budget. There

were several comments about moving funds around. The Forest Board's report is included as part of these minutes.

Parks and Recreation Board Report

The Mayor presented the Park and Recreation Board report. He announced the three dates for the planned events: Light Up Audubon, April 15th; Independence Day Parade, Saturday, July 2nd; and Block Party, August 6th. There were several questions and comments in reference to the event of Light Up Audubon event. The Parks & Rec report is included as part of these minutes.

Unfinished Business

The Mayor presented the meeting minutes from December 14th. There were some cosmetic corrections offered. Joanne Bader made a motion to accept the minutes with said corrections. Tony Williams seconded, and the motion passed unanimously.

The Mayor asked if there was a motion to adopt the previously proposed overlay ordinance. There was no motion made, so the ordinance will remain on the table.

Laura Stevens reviewed the action item report. She and others made suggestions on making dates for special meetings to work on recodification.

Laura Kelty updated the City on records management. She noted that this will be a very slow process and the suggestion was made to update quarterly.

Darrell Shelton reviewed and updated the fiscal year budget calendar.

New Business

The Mayor and Darrell Shelton attended a fiber-optic project meeting put on by the Jefferson County League of Cities. The meeting was to discuss a uniform franchise agreement between the 83 cities within Metro and the proposed fiber-optic companies for County-wide installation. The Mayor proposed a Resolution Endorsing the Acquisition of Fiber-Optic Telecommunications Services and asked for a motion to approve the Resolution. Darrell Shelton made a motion to approve the Resolution. Joanne Bader seconded, and the motion passed unanimously.

Mayor's Report

Mayor Crawford noted that the waste management surveys have been distributed, and we are receiving good feedback. He is also looking at the process for bidding on waste management program.

Closing Public Comments

Gil Zinner, 3315 Wren – Mr. Zinner noted that there is a flooding problem on Wren Rd, between Dove Lawn and Dove Lane. There were several comments and questions about this problem over the years.

Nancy Zinner made a motion to adjourn the meeting. Laura Stevens seconded, and the motion passed unanimously.

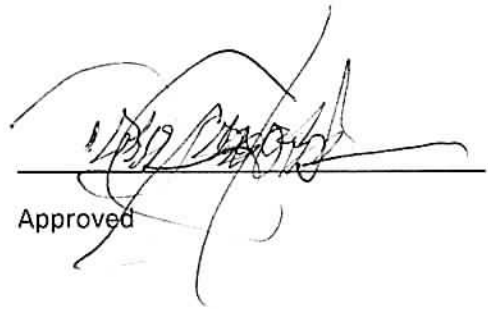
The meeting adjourned at 9:05 PM.

The next scheduled meeting will be Tuesday February 16, 2016 at 7:00 PM.



A handwritten signature in cursive script, appearing to read "Derek Mercer", written over a horizontal line.

Attested



A handwritten signature in cursive script, written over a horizontal line. The signature is highly stylized and difficult to decipher.

Approved