



CITY OF AUDUBON PARK
3340 ROBIN ROAD
AUDUBON PARK, KENTUCKY 40213

THE MAYOR

26 May 2020

MEMORANDUM FOR: Members of the City Council

SUBJECT: Fiscal Year 2021 Budget Proposal and Message

This budget proposal and message are presented as required by KRS 83A.130 (Mayor-Council form of government in cities) and KRS 91A.030 (Annual Budget). This message also includes required information on interlocal, state, and Federal programs in which the city is participating.

With no plans to increase the property tax rate coupled with an increase in home valuations based on recent sales, the result should be a small net increase in ad valorem tax income to the City. We continue to explore new grant and funding ideas, including collecting franchise fees directly- which should yield extra monies to the City. This administration will continue to be fiscally disciplined while also trying to balance much needed aesthetic upgrades and overall maintenance of the City.

The City's yearly debt includes an \$8000 legal obligation, a vehicular loan payment of \$5692.38, and a road lease of \$25,719.96.

Some of our most important needs include (1) road lease repayment and supplementation; (2) reforestation; (3) equipment upgrades (4) small wage increase for clerk, public works, and public safety personnel; and (5) aesthetic upgrades and maintenance of gardens, parks, and entrances.

Some specific lines of the attached General Fund proposal that deserve your attention include:

· *Public Admin:*

- funds to support further upkeep, maintenance, and minor remodeling of City Hall.
- a small increase in salary to further accommodate the combined duties of Clerk/Treasurer.

· *Public Works:*

- funds added to support increased gardening demands.
- monies to explore sidewalk construction, repair, or grants.
- funds added to increase road fund loan repayment.
- monies in public facilities to accommodate new water sources and/or park improvements.
- funds added for possible road sign and street sign replacement or upgrades.
- a small increase in salary to further accommodate our Public Works employee.

Supplemental Budget Proposal and Message, FY 2021
26 May 2020

· *Public Safety:*

- "equipment" increased to permit limited turnover of aging vehicles, and renew funding for expired gear and other vehicular and technology upgrades not replaced in FY 20.
- an increase in public safety salaries to bring our city up to par with peer cities.
- continued funding for a part-time code enforcement officer.

Most of the remaining adjustments can be recognized as alignments to take account of our past experiences. There are still a few unknowns that will likely require future adjustments. Road Fund carryover won't be known until the end of this fiscal year. Most of the insurance business taxes for the final quarter of FY 2020 will come in several months after the beginning of FY 2021. And finally any carryover from penny-pinching efforts or uncompleted projects won't be known until end of year accounting is finally done.

As previously noted, the City participates in a number of programs at the various levels of government to protect and enhance the quality of life of the community, either directly or through additional revenue. The city continues to seek all available sources including:

- Inter-local agreements:
 - Parkway Village policing services.
- State
 - Municipal Aid (Road fund). The Transportation Cabinet allocates funds derived from state gasoline taxes for municipal road maintenance and construction.
 - Franchise fees. A shift has been made from centralized to local collection.
 - KLEFPF. Provides wage supplement for certified, full-time police officers.
 - Highway Safety Grant.
 - Law Enforcement Protection Program Grant.
 - CARES Act Funding/Coronavirus Relief Fund
- Federal
 - No programs are currently in effect.

An ordinance to enact the FY 2021 budget will have a first reading at this month's City Council special meeting held on May 26 via Zoom. Individual comments and questions on this proposal are welcome, pending a full exchange at our upcoming meeting, in order to provide a full month for reflection and refinement before a second reading and introduction for formal discussion and final action scheduled for June 26 via Zoom. This proposal is subject to your further thoughts and recommendations.

Sincerely,

Tony Williams

Enclosure

**BUDGET PROPOSAL, FY 2021
GENERAL FUND**

	FY 2018	FY 2019	FY 2020	FY 2021
RESOURCES				
Beginning Balance	55089.77	90611.53	13,906.65	50,000.00
Contingency Reserve Beg Balance	-	100000.00	100,000.00	50,000.00
Parks & Recreation Reserve Beg Balance	-	18487.32	12730.35	10,530.67
Property Taxes	370,128.52	379,050.13	412,609.25	422,000.00
Penalty and Interest Income	4,396.68	3,155.21	6,258.92	5,000.00
Motor Vehicle Taxes	29,227.60	29,784.33	33,675.12	33,675.12
Insurance Business Taxes	232,223.70	254,092.77	260,000.00	260,000.00
Police Services - Parkway Village	57,750.00	58,000.00	63,000.00	64,000.00
Police Services - Audubon Hospital	18,000.00	22,800.00	22,800.00	-
Court Revenue	10,526.48	7,202.89	10,300.10	10,300.10
Parking Fines / Towing	2,660.00	2,420.00	2,280.00	2,280.00
Bond Revenue	4,000.00	2,000.00	2,000.00	2,000.00
Building Permits	850.00	750.00	1,000.00	1,000.00
Business Licenses	900.00	800.00	900.00	900.00
Franchise Fees	8,347.04	8,541.08	11,348.00	17,475.68
Taser Grant	-	-	-	9,378.00
Miscellaneous Fees & Grants	86.00	3,545.59	3,000.00	3,500.00
Neighborhood Development Fund Grant	-	-	4433.61	-
Highway Safety Grant	-	-	3000.00	2000.00
KLEFPF	9333.36	12884.66	14686.63	17000.00
Proceeds of Community Activities	17,470.11	6,737.64	3,875.76	12,000.00
Sale of Fixed Assets	6,776.65	8,893.80	9,393.49	9,060.07
TOTAL RESOURCES	\$ 827,765.91	\$ 1,009,756.95	\$ 991,197.88	\$ 982,099.64

APPROPRIATIONS

Public Administration

Administrative costs	5,296.65	12,230.80	16,530.80	14,000.00
Supplies and Equipment	12,410.00	7,827.72	7,527.72	7,000.00
Repairs and Maintenance	13650.84	19159.07	16000.00	8000.00
Utilities - LG&E, Water, etc.	46,164.91	47,741.33	51,977.48	51,500.00
Property Insurance	954.60	5,257.62	1,487.24	1,487.24
Liability Insurance	5,876.52	5,310.83	8,438.24	8,438.24
Bookkeeping Services	-	-	6,000.00	6,000.00
Clerk Salary	-	-	50,000.00	51,608.00
Administrative Salaries	47,401.32	51,383.19	-	-
Payroll Taxes	3,626.00	3,806.83	3,806.83	3,806.83
Workers' Compensation Insurance	270.60	1,412.10	6,419.99	5,919.99
Unemployment Reserve	-	689.75	1,103.56	1,103.56
City Attorney/Legal Services	24,083.31	12,773.47	21,000.00	16,000.00
Claims & Judgments Payable	-	8,000.00	8,000.00	8,000.00
Auditing	6,200.00	6,600.00	6,800.00	6,800.00
Property Valuation	6,588.48	6,825.38	6,825.38	6,825.38
Codification of Ordinances	-	-	1534.00	2000.00
COVID-19	-	-	3000.00	
Total Public Administration	\$ 172,523.23	\$ 189,018.09	\$ 216,451.24	\$ 198,489.24

<i>Contingency Reserve</i>	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
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<i>Parks & Recreation Reserve</i>	\$ 18,487.32	\$ 18,487.32	\$ 10,503.67	\$ 10,503.67
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**BUDGET PROPOSAL, FY 2021
GENERAL FUND**

	FY 2018	FY 2019	FY 2020	FY 2021
<i>Public Works</i>				
Supplies and Equipment	4,818.23	13,600.31	6,275.92	16,000.00
Fuel	2,910.12	3,089.48	3,096.49	2,896.49
Maintenance	1,812.98	-	-	-
Property Insurance	333.48	1,166.46	1,487.24	1,498.50
Liability Insurance	534.72	5,310.84	8,438.24	8,061.00
Auto Insurance	2,469.48	6,707.36	2,553.52	3,334.40
Public Works Salary	30,160.00	32,220.00	33,280.00	35,000.00
Director of Vehicular & Bldg Maintenance	-	-	-	17,500.00
Payroll taxes	2,307.24	2,464.83	2,464.83	3,460.87
Workers' Compensation Insurance	2,926.56	1,290.83	6,419.99	7,507.00
Unemployment Reserve	-	586.97	468.05	468.05
Public Facilities	0.00	31015.53	24000.00	3000.00
Parks & Recreation	11,081.66	13,558.65	6,102.44	15,000.00
Forest Management	25,837.72	29,296.66	39,370.10	39,000.00
Public Gardens (Garden Club Grant)	-	11,051.50	6,000.00	9,000.00
Road Fund Supplemental	15,073.05	67,792.14	5,337.60	-
Road Lease- Debt Service Fund	-	-	6,419.79	25,719.96
Sidewalk set-aside	-	-	1,000.00	10,000.00
Civic Engineering Services	-	-	2,000.00	4,432.45
COVID-19	-	-	-	-
Total Public Works	\$ 100,265.24	\$ 219,151.56	\$ 154,714.21	\$ 201,878.72
 <i>Public Safety</i>				
Administrative Costs	-	-	-	4000.00
Supplies	2911.05	2884.35	3500.00	4000.00
Equipment	11528.35	35031.99	46000.00	34000.00
Equipment- 2018 Ford Edge Debt Service	-	-	11384.76	5692.38
Fuel	14,458.10	14,714.78	17,300.16	14,000.00
Maintenance	11,838.51	8,824.21	15,281.08	11,000.00
Property Insurance	1,714.68	-	2,974.52	2,975.00
Liability Insurance	25,587.71	18,513.58	16,876.52	15,877.00
Auto Insurance	7,257.00	14,536.87	22,981.80	21,981.00
Public Safety Salaries	298390.50	321984.31	354589.90	347062.61
Payroll Taxes	23,529.59	25,491.33	28,000.00	26,000.00
Workers' Compensation Insurance	23,780.16	18,214.21	12,840.02	12,840.02
Unemployment Reserve	-	4,650.49	4,300.00	4,300.00
Court Pay	-	235.50	500.00	500.00
KLEFPF/KACP Accreditation	9183.32	10999.23	12000.00	16000.00
COVID-19	-	-	11000.00	1000.00
Total Public Safety*	\$ 430,178.97	\$ 476,080.85	\$ 559,528.76	\$ 521,228.01
 TOTAL APPROPRIATIONS*	 \$ 771,454.76	 \$ 952,737.82	 \$ 991,197.88	 \$ 982,099.64

**BUDGET AMENDMENT PROPOSAL, FY 2020
WASTE MANAGEMENT FUND**

	FY 2018	FY 2019	FY 2020	Proposed FY 2021
RESOURCES				
Beginning storm damage reserve	35,769.85	51,282.20	54,369.00	56,931.86
Waste management fee	\$ 125,851.80	\$ 125,851.80	\$ 125,851.80	\$ 125,851.80
TOTAL RESOURCES	\$ 161,621.65	\$ 177,134.00	\$ 180,220.80	\$ 182,783.66
APPROPRIATIONS				
Waste collection contract	125,851.80	125,851.80	125,851.80	125,851.80
Storm damage reserve	48,648.11	46,282.20	54,369.00	56,931.86
TOTAL APPROPRIATIONS	\$ 174,499.91	\$ 125,851.80	\$ 180,220.80	\$ 182,783.66

**BUDGET AMENDMENT PROPOSAL, FY 2020
ROAD FUND**

	FY 2018	FY 2019	Amended FY 2020	Proposed FY 2021
RESOURCES				
Beginning balance	73,873.93	112,815.81	46,000.00	-
Road Loan	-	-	220,000.00	-
Kentucky Municipal Aid	30,000.00	29,797.74	30,000.00	27,592.71
Debt Service Fund From General Fund	64,096.83	67,792.14	6,419.79	25,719.96
Debt Service Supplemental General Fund			5,337.60	-
TOTAL RESOURCES	\$ 167,970.76	\$ 210,405.69	\$ 307,757.39	\$ 53,312.67
APPROPRIATIONS				
Street paving/repair	167,970.76	210,405.69	307,757.39	53,312.67
TOTAL APPROPRIATIONS	\$ 167,970.76	\$ 210,405.69	\$ 307,757.39	\$ 53,312.67