



CITY OF AUDUBON PARK
3340 ROBIN ROAD
AUDUBON PARK, KENTUCKY 40213

THE MAYOR

20 May 2019

MEMORANDUM FOR: Members of the City Council

SUBJECT: Fiscal Year 2020 Budget Proposal and Message

This budget proposal and message are presented as required by KRS 83A.130 (Mayor-Council form of government in cities) and KRS 91A.030 (Annual Budget). This message also includes required information on interlocal, state, and Federal programs in which the city is participating.

With no plans to increase the tax rate and an increase in home valuations based on recent sales, the result should be a 1% increase in ad valorem tax income to the City. We continue to explore new grant and funding ideas, including collecting franchise fees directly- which should yield extra monies to the City. This administration will continue to be fiscally disciplined while also trying to balance much needed aesthetic and maintenance upgrades of the City.

The City has no outstanding debt other than a yearly \$8000 legal obligation until year 2022. Some of our most important needs include (1) road repair, repaving, and road fund supplementation (2) reforestation: (3) renewal of City infrastructure; (4) equipment upgrades (5) wage increase for cleric and public safety personnel; and (6) aesthetic repairs of gardens, parks, and entrances.

Some specific lines of the attached General Fund proposal that deserve your attention include:

· *Public Admin:*

- funds to support further updating and remodeling of City Hall.
- an increase in salary to further accommodate the combined duties of Clerk/Treasurer.

· *Public Works:*

- funds added to support increased gardening demands.
- monies to explore sidewalk construction, repair, or grants.
- funds added to increase road fund replenishment.
- monies in public facilities to accommodate new water sources and/or park improvements.
- funds added for unforeseen lawnmower equipment replacement.

· *Public Safety:*

- "equipment" increased to permit limited turnover of aging vehicles, and renew funding for expired gear and other vehicular and technology upgrades not replaced in FY 19.
- an increase in public safety salaries to bring our city up to par with peer cities and limit turnover costs.
- funds for a part-time code enforcement officer

Supplemental Budget Proposal and Message, FY 2020
20 May 2019

Most of the remaining adjustments can be recognized as alignments to take account of our past experiences. There are still a few unknowns that will likely require future adjustments. Road Fund carryover won't be known until the end of this fiscal year. Most of the insurance business taxes for the final quarter of FY 2019 will come in several months after the beginning of FY 2020. Our Waste Management contract is up for renewal and currently out for bid. And finally any carryover from penny-pinching efforts or uncompleted projects won't be known until end of year accounting is finally done.

As previously noted, the City participates in a number of programs at the various levels of government to protect and enhance the quality of life of the community, either directly or through additional revenue. The city continues to seek all available sources including:

- Inter-local agreements and contracts:
 - Parkway Village and Norton Audubon Hospital policing services.
- State
 - Municipal Aid (Road fund). The Transportation Cabinet allocates funds derived from state gasoline taxes for municipal road maintenance and construction.
 - Franchise fees. A shift has been made from centralized to local collection.
 - KLEFPF. Provides wage supplement for certified, full-time police officers.
- Federal
 - No programs are currently in effect.

An ordinance to enact the FY 2020 budget will have a first reading at this month's regular City Council meeting. Individual comments and questions on this proposal are welcome, pending a full exchange at our upcoming meeting, in order to provide a full month for reflection and refinement before a second reading and introduction for formal discussion and final action. This proposal is subject to your further thoughts and recommendations.

Sincerely,

Tony Williams

Enclosure

**BUDGET PROPOSAL, FY 2020
GENERAL FUND**

	FY 2017	FY 2018	FY 2019	Proposed FY 2020
RESOURCES				
Beginning balance	55089.77	90611.53	213540.77	138487.32
Property Taxes	364,490.22	372,300.00	379,049.60	382,224.95
Penalty and Interest Income	500.00	5,000.00	5,258.92	5,258.92
Motor Vehicle Taxes	24,000.00	29,000.00	33,675.12	33,675.12
Insurance Business Taxes	240,000.00	265,000.00	248,000.00	250,000.00
Police Services - Parkway Village	57,500.00	57,750.00	58,000.00	63,000.00
Police Services - Audubon Hospital	18,000.00	18,000.00	22,800.00	22,800.00
Court Revenue	8,000.00	10,000.00	10,300.10	10,300.10
Parking Fines / Towing	2,500.00	2,500.00	2,780.00	2,780.00
Bond Revenue	2,000.00	4,000.00	4,000.00	4,000.00
Building Permits	1,000.00	1,000.00	800.00	800.00
Business Licenses	1,000.00	1,000.00	1,000.00	1,000.00
Franchise Fees	8,000.00	8,000.00	8,505.38	17,397.00
Miscellaneous Fees & Grants	500.00	500.00	2,534.40	1,916.00
Ordinance Recodification Grant	1,500.00	-	-	-
KLEFPF	6,200.00	12,000.00	14686.63	14686.63
Proceeds of Community Activities	19,900.00	20,700.00	8,320.54	12,000.00
Sale of Fixed Assets	6,000.00	6,000.00	7,801.68	9,867.69
TOTAL RESOURCES	\$ 816,179.99	\$ 903,361.53	\$ 1,021,053.14	\$ 970,193.73

APPROPRIATIONS

Public Administration

Administrative costs	5,000.00	5,000.00	12,262.34	10,000.00
Supplies and Equipment	23,675.66	25,000.00	7,000.00	8,700.00
Repairs and Maintenance	19,500.00	16,000.00	21000.00	19000.00
Utilities - LG&E, Water, etc.	45,000.00	45,000.00	45,135.18	46,000.00
Property Insurance	954.62	954.62	2,275.00	2,275.00
Liability Insurance	5,881.46	5,881.46	8,400.00	8,400.00
Bookeeping Services	-	-	-	8,000.00
Clerk Salary	-	-	-	50,000.00
Administrative Salaries	50,500.00	55,000.00	50,000.00	-
Payroll Taxes	3,213.00	4,207.50	3,708.71	3,708.71
Workers' Compensation Insurance	270.56	270.56	1,351.21	1,351.21
Unemployment Reserve	545.68	545.68	624.06	624.06
City Attorney	25,000.00	25,000.00	15,000.00	18,000.00
Claims & Judgments Payable	-	-	8,000.00	8,000.00
Auditing	6,000.00	6,000.00	6,600.00	6,800.00
Property Valuation	6,000.00	6,200.00	6,200.00	6,722.36
Codification of Ordinances	3,200.00	3,200.00	-	6000.00
Total Public Administration	\$ 194,740.98	\$ 198,259.82	\$ 187,556.50	\$ 203,581.34

<i>Contingency Reserve</i>	\$ 50,000.00	\$ 50,000.00	\$ 120,000.00	\$ 50,000.00
<i>Parks & Recreation Reserve</i>			\$ 18,487.32	\$ 9,487.32

**BUDGET PROPOSAL, FY 2020
GENERAL FUND**

	FY 2017	FY 2018	FY 2019	Proposed FY 2020
<i>Public Works</i>				
Supplies and Equipment	5,000.00	5,000.00	13,468.65	5,000.00
Fuel	3,000.00	3,000.00	2,700.00	3,096.49
Maintenance	1,500.00	1,500.00	-	-
Property Insurance	333.48	333.48	1,086.00	1,086.00
Liability Insurance	534.68	534.68	1,401.00	1,401.00
Auto Insurance	2,469.50	2,469.50	4,127.84	4,127.84
Public Works Salary	31,200.00	31,200.00	33,280.00	33,280.00
Payroll taxes	2,386.80	2,386.80	2,545.92	2,545.92
Workers' Compensation Insurance	2,931.59	2,931.59	1,182.00	1,182.00
Unemployment Reserve	337.13	337.13	431.25	468.05
Public Facilities	-	25,000.00	32000.00	22000.00
Parks & Recreation	21,000.00	24,700.00	14,000.00	12,000.00
Forest Management	28,500.00	31,040.00	37,293.79	38,370.10
Public Gardens (Garden Club Grant)	-	3,500.00	12,000.00	24,000.00
Road Fund Replenishment	25,073.00	64,096.83	67,792.14	40,512.68
Sidewalk set-aside	-	-	-	20,000.00
Total Public Works	\$ 124,266.18	\$ 198,030.01	\$ 223,308.59	\$ 209,070.08
<i>Public Safety</i>				
Supplies	1,936.00	1,000.00	3364.31	3282.60
Equipment	13,000.00	20,762.00	34000.00	34000.00
Fuel	16,000.00	16,000.00	15,000.00	16,000.00
Maintenance	12,000.00	10,000.00	8,000.00	10,324.29
Property Insurance	1,714.64	1,714.64	2,569.00	2,519.00
Liability Insurance	25,587.77	25,587.77	17,093.00	17,093.00
Auto Insurance	7,338.26	7,338.26	12,902.00	13,676.59
Public Safety Salaries	304,688.00	299,347.00	318336.42	344193.40
Payroll Taxes	21,778.63	22,900.05	24,166.89	24,000.00
Workers' Compensation Insurance	23,785.12	23,785.12	17,610.00	13,807.00
Unemployment Reserve	3,076.19	3,076.19	4,108.58	4,108.58
Court Pay	-	-	500.00	1,000.00
KLEFPF/KACP Accreditation	6,200.00	12,000.00	14050.53	14050.53
Total Public Safety*	\$ 437,104.61	\$ 443,511.03	\$ 471,700.73	\$ 498,054.99
TOTAL APPROPRIATIONS*	\$ 806,111.77	\$ 889,800.86	\$ 1,021,053.14	\$ 970,193.73

**BUDGET PROPOSAL, FY 2020
WASTE MANAGEMENT FUND**

	FY 2017	FY 2018	FY 2019	Proposed FY 2020
RESOURCES				
Beginning storm damage reserve	\$ -	35,769.85	48,324.82	57,326.50
Waste management fee	138,730.06	\$ 138,730.06	\$ 136,653.35	\$ 136,653.35
Discount for early payment				
TOTAL RESOURCES	\$ 138,730.06	\$ 174,499.91	\$ 184,978.17	\$ 193,979.85
APPROPRIATIONS				
Waste collection contract	125,851.80	125,851.80	125,851.80	136,653.35
Storm damage reserve	12,878.26	48,648.11	59,126.37	57,326.50
TOTAL APPROPRIATIONS	\$ 138,730.06	\$ 174,499.91	\$ 184,978.17	\$ 193,979.85

**BUDGET PROPOSAL, FY 2020
ROAD FUND**

	FY 2017	FY 2018	FY 2019	Proposed FY 2020
RESOURCES				
Beginning balance	\$ 26,000.00	73,873.93	112,815.81	52,711.92
Kentucky Municipal Aid	30,000.00	30,000.00	29,797.74	30,000.00
General Fund appropriation	25,073.00	64,096.83	67,792.14	40,512.68
TOTAL RESOURCES	\$ 81,073.00	\$ 167,970.76	\$ 210,405.69	\$ 123,224.60
APPROPRIATIONS				
Street paving/repair	81,073.00	167,970.76	210,405.69	123,224.60
TOTAL APPROPRIATIONS	\$ 81,073.00	\$ 167,970.76	\$ 210,405.69	\$ 123,224.60