

Special Council Meeting Minutes

December 14, 2015

The City Council of Audubon Park held a special meeting provided by KRS 61.823 on Monday, December 14, 2015 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Nancy Zinner, Laura Stevens, Tony Williams, Drew Perkins and Joanne Bader. Also present was Chief of Police Douglas Sweeney. The purpose of the meeting is to conduct regular monthly business, changing only the regular meeting date in deference to the holiday period.

Call to Order

Mayor Crawford called the meeting to order at 7:00 PM. He opened the floor for public comments. Hearing none he moved on to the financial report.

Financial Report

The Mayor presented the financial report and opened the floor for comments and questions. Joanne Bader commented that the Public Works-Auto Fuel-5457 is going to go over budget. The Mayor answered the line item has been understated for the last two years and should be corrected for the upcoming budget.

Joanne Bader noted the sales of the older trucks should bring back some money. She also felt a good project for Jason, Public Works, would be to inventory what is in the garage that is surplus that the City could sell.

Darrell Shelton asked about the Cash Flow Statement. He wanted to know when the Fiscal Year 2015 revenue of \$9,208.26 will be moved over to the Fiscal Year 2016 account. The Mayor answered we are waiting on the Auditors' advice.

The Mayor asked for a motion to accept the financial report. Darrell Shelton made a motion to accept the financial report. Joanne Bader seconded the motion, and the motion passed unanimously.

Mayor Crawford gave a brief update on the audit. The Mayor noted that he is working on the representational letter, which is a post detail description of what the audit addressed. Mayor Crawford stated with the completion of this letter, we should be able to see the finished audit and submit to Frankfort a month early.

Engineer Report

The Mayor reviewed the engineer's report. Mr. Derrick is in the process of moving. He is working on scheduling the backhoe work that needs to be completed in Henderson Park to help resolve the sink hole there.

Tony Williams noted that he pays MSD taxes and would like clarification on what services does the City receives as a result of paying these taxes. Mr. Williams would like the City Engineer to ask MSD what are their responsibilities in reference to the drainage. He feels there are gaps and the City needs to identify those gaps.

Darrell Shelton wanted to know where we stand on the front entrance. Mayor Crawford is still working with LG&E on how to properly restore power to those pillars. Darrell Shelton asked if the electric work is

holding up the masonry work. Mayor answered no, the masonry work is part 2. Daniel Stevens has the bids for the masonry work. Conversations went on about if the electric work should be completed first and if the electric work will cause issues with any repairs completed on the pillars.

Police Report

Chief Sweeney reviewed the police report. Joanne Bader noted that the parking violations enforcement inconsistency has been addressed. The Chief has instructed the officers that everyone receives a ticket. He will be the person that will excuse the first ticket with a warning if the resident or violator comes to him. He will keep a data base that shows him if the person has already received the warning or not. The Chief has spoken with the principal of Audubon Traditional Elementary School and the principal of St. Stephen Martyr, asking them to please inform parents that parking and waiting on Chickadee and Oriole for their children will not be permitted and will be ticketed.

The Chief introduced Scott Sturgeon as a new candidate for the police department. He gave a synopsis about Mr. Sturgeon and the Mayor asked confirmation of his appointment. Joanne Bader made a motion to confirm Mr. Sturgeon's appointment. Nancy Zinner seconded, and the motion passed unanimously. A copy of Mr. Sturgeon's bio is included as part of these minutes. The Mayor executed the Oath of Office with Mr. Sturgeon.

Parks and Recreation Board

Mayor Crawford gave the Parks and Recreation Board report. The mulch around the swings in Oriole Park has been completed. There is 1 swing in Curlew Park needs to be hung. A copy of the Park and Recreation Board report is included as part of these minutes.

Unfinished Business

The Mayor present the meeting minutes for November 10th public hearing meeting. Nancy Zinner asked about the waste management survey. She wanted to know where we are in the process of getting this survey out to the residents. Darrell Shelton suggested there be a subcommittee formed to draft a survey. There were several remarks about getting a survey out and Darrell Shelton agreed to convene the proposed survey committee. Darrell Shelton made a motion to approve the November 10th public hearing minutes. Joanne Bader seconded, and the motion passed with 4 in favor and 2 abstain. (Laura Stevens and Nancy Zinner abstained due to not being present at the public hearing).

The next set of minutes for approval was November 16, 2015. The Mayor asked for a motion to approve. Darrell Shelton asked that more information on the updates for entrance lighting and Joanne Bader had two editorial corrections. Joanne Bader made a motion to approve the minutes with the two corrections. Laura Stevens seconded, and the motion passed unanimously.

The December 1, 2015 meeting minutes were considered next. There were comments about Title III Code of Public Order, Chapter 35: Parking Regulations, Section 35.03 Front Yard Parking Prohibited. Joanne Bader asked Nancy Zinner to send an email to the Councilors, recapping her issue with that ordinance so that they can address it when working on recodification. Darrell Shelton made a motion to approve the minutes. Drew Perkins seconded, and the motion passed unanimously.

The Mayor invited further discussion on the proposed overlay ordinance. There were several comments about how the verbiage should read on obtaining a permit. Mayor Crawford had a suggestion for amending permit procedures in the Building Code for this purpose. Darrell Shelton asked if the City

Attorney has looked at the verbiage. The Mayor said no, but he is going to present it to the attorney for his opinion. Joanne Bader wants verbiage added to the overlay referencing ordinance 82.02 (B). The Mayor noted that the ordinance is used for the authority to establish the overlay, not give specific procedures covered in the Building Code. The Council decided to defer action on the overlay until the attorney reviews suggested permit procedures.

Laura Stevens reviewed the action item list. The personnel manual was discussed and Tony Williams suggested that the KLC manual has examples for the personnel manual.

Darrell Shelton reviewed the budget calendar. In December, the employees, boards and police to generate a prioritize list of unfunded needs and anticipated cost. In January, work on the waste management contracts.

New Business

The Mayor noted that the newsletter is not ready. There were comments about the Christmas Party. The Mayor presented an updated Resolution Endorsing Kentucky General Assembly Bill 442, for approval, to support the award of tax credits for qualifying home noise insulation projects. The Mayor noted the resolution number and the date of adoption will need to be corrected in draft circulated. He asked for a motion to approve the resolution with the said corrections. Darrell Shelton made a motion to approve with corrections. Laura Stevens seconded, and the motion passed unanimously.

Tony Williams wants to have a public works report. Darrell Shelton feels that some accountability should be placed on Jason. Public Works needs to be prioritize his work and he needs a schedule.

Laura Stevens asked if Mail Chimp was still working. Discussion followed on what should be communicated by Mail Chimp.

Closing Public Comments

Linda Bogner, 1140 Audubon Parkway - Ms. Bogner would like to know when will the residents will see the Forest Board Ordinance and will the residents have any input on it. The Draft Forest Board Ordinance is close to being completed. All ordinances will be presented twice with a public hearing and suggestions will be taken.

Ms. Bogner's wants clarification of 82.02 (B). Darrell Shelton read the code aloud. Ms. Bogner asked what's the difference between the statute's definition of ordinary repairs and our City's building code's definition. Several comments about what is an ordinary repairs and how will it be enforced.

Debbie Rush, 3119 Sora Ave - Ms. Rush told a story about the rebuild of her garage. She was told initially that she had to obtain an architect rendering. She thought that was unnecessary, so she called the previous Mayor. He said she didn't. Her point was there must be consistency with enforcement. She wanted to know about the Mail Chimp because she would like to be part of this.

Linda Bogner, 1140 Audubon Parkway – Ms. Bogner suggested that having block captains to help with communications. Tony Williams also suggested that a stewardship form be circulated to get people to volunteer. She wants the ordinance to be very clear on what needs a permit.

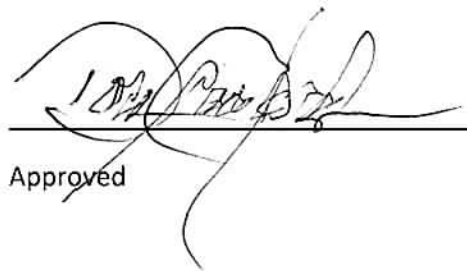
Nancy Zinner made a motion to adjourn the meeting. Darrell Shelton seconded the motion and the motion passed unanimously.

The meeting adjourned at 9:25 PM.

The next scheduled meeting is January 19, 2016 at 7:00 PM.

A handwritten signature in cursive script, appearing to read "Darrell Shelton", written over a horizontal line.

Attested

A handwritten signature in cursive script, appearing to read "Nancy Zinner", written over a horizontal line.

Approved