

Council Meeting Minutes

September 21, 2015

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, September 21, 2015 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Nancy Zinner, Laura Stevens, Tony Williams and Lindsey Breen. Also present were Chief of Police Douglas Sweeney, City Engineer Brad Derrick, City Attorney Steve Emery and City Clerk Janette Mercer.

Call to Order

Mayor Crawford called the meeting to order at 7:00 PM. The Mayor asked if he could share a thank you note received from Jim Wayne, House Representative. He introduced Erin White, candidate for District Court Judge. She gave a brief synopsis of her life and career, and asked for our vote. The Mayor recognized a group of Bellarmine students. They identified themselves as 11 nursing students that are in their Community and Public Health Clinical program.

Attorney's Remarks

Mr. Emery reported that he and the mayor had been working on the recodification of the ordinances. The city has been granted another extension of 60 days which will make the new date mid-November. Mr. Emery feels that a draft will be ready for conversation by the next meeting. The mayor asked the councilors if they had any questions for Mr. Emery. Tony Williams requested the attorney stay during the discussion about the Overlay District Ordinance. The councilors agreed to move the conversation up on the agenda, as to get Mr. Emery's opinion on the ordinance. Mr. Williams distributed a handout that included KRS 82.660 and 670, which he asked the attorney to review and consider before giving an opinion. Mr. Emery asked for some time to read over the information. The Mayor suggested that the meeting move on to the financial report allowing the attorney some time to review the information.

Mr. Emery reviewed the material provided by Mr. Williams. After some discussion, Mr. Emery offered his opinion that there were 2 issues that needed to be addressed. First, there has to be proper notification and a public hearing; and second, there needs to be some form of delegation of responsibility for the administration of the Overlay District regulations.

Financial Report

The Mayor introduced Susan Gordinier, the temporary bookkeeper. He reviewed the reports and invited the councilors to ask Susan any questions or concerns. She gave a brief explanation of each report. Laura Stevens asked Susan about the difference between the ending balance of June and the starting balance of July. The Mayor answered the question. The Mayor asked for a motion to accept the financial reports. Nancy Zinner made a motion to accept the reports. Darrell Shelton seconded, and the motion passed unanimously. The financial report is included as part of these minutes.

Police Report

Chief Sweeney reviewed the police report. The Chief reported that the following mandated training was completed: Taser, driving, CPR and firearms. The police report is included as part of these minutes.

Engineer Report

Brad Derrick noted that he was prioritizing street repairs. First, the streets that were posing a safety hazard; then the streets that if left unattended would become very costly to repair; and lastly the streets that are heavily traveled. He was ready to start accepting bids for the work and feels that he would have some bids to present by the next meeting. Tony Williams asked the question if temperature would affect when the paving work could be done. Mr. Derrick stated it must be above freezing and it can't be too hot. Laura Stevens asked about repairs completed last summer that are already deteriorating. She feels that the company that completed the work should be responsible for coming back and fixing. Mr. Derrick said he would look at the contract and determine if a warranty would apply.

Forest Board Report

Gil Zinner reported that a first draft of the revised Forest Ordinance was distributed to board members. The board members were asked to have any questions or revisions ready by the next meeting. He also noted that Anne Bobigian and Nancy Zinner have completed the tree inventory. Mr. Zinner noted that the City was in discussions with Limbwalker on the installation of the tire swings to resolve concerns about insurance coverage.

Parks & Recreation Board Report

Mark Stevens suggested that Jason Payne of City Public Works should be able to install the tire swings with Limbwalker consulting on the installation. He also reported that everything is ready for the "Auktoberfest," however there are volunteers still needed to work the festival.

Unfinished Business

The Mayor presented the August 17th meeting minutes for approval. He asked for a motion and Tony Williams made a motion to approve the minutes. Lindsey Breen seconded the motion and minutes were approved unanimously.

The Mayor asked the City Clerk for a second reading of *An Ordinance Establishing an Overlay Comprising the Audubon Park National Historic District*. The City Clerk completed the reading and the Mayor asked for a motion to adopt the ordinance. No one made a motion, but on request the Mayor invited informal discussion. The remarks that followed made it clear that the Council had misgivings about the proposed ordinance based on the discussion during the Attorneys' remarks session. The Mayor set the proposal aside for later action.

Laura Stevens presented the Action Item List that had been prioritized. The first 2 items were discussed earlier in this meeting. She continued with the progress on the personnel manual and job descriptions. The only other item discussed was records management system.

Darrell Shelton asked about the recodification process, if there was a most recent draft that the council could review. The Mayor replied it is a work in progress, but an initial version is posted in the Council's DropBox file for review.

New Business

Mayor Crawford opened conversation about the waste management program. He feels that a survey should be distributed to the residents to determine what the residents prefer and what they are willing to pay. There were several conversations about what the survey should look like and how to get the survey out to the residents. The Mayor polled the councilors for any additional items of new business. None was given, so he invited Public Comments.

Closing Public Comments

Laura Kelty, 3242 Cross Bill – Ms. Kelty suggested that we contact three companies and get prices for all services offered. This way the survey has concrete information that the residents can use to make an educated choice.

Nancy Zinner made a motion to adjourn. Laura Stevens seconded, the motion passed unanimously.

The meeting adjourned at 9:00 PM.

The next scheduled meeting is October 19th at 7:00 PM.



Attested



Approved