

Council Meeting Minutes

September 17, 2018

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, September 17, 2018 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Brittney Gorter, Mike Gardner, Camden Shipley, Lisa Weaver and Andrew Klump. Also present were Chief of Police Mike Minniear, City Attorney Chip Hayward and City Clerk Janette Mercer.

Call to Order

Mayor Crawford called the meeting to order at 7 PM. The Mayor opened the floor for public comments; hearing none, he moved to Legal Affairs.

Legal Affairs

Mayor Crawford offered the floor to the City Attorney. Mr. Hayward responded that he did not have any updates. The councilors were asked if they have any questions for the attorney. The councilors did not have questions, so the Mayor moved to the financial reports.

Financial Report

The Mayor noted some changes needed on the August monthly financial report and opened the floor for discussion. Darrell Shelton wanted to be refreshed on the \$4K Garden Club grant. The Mayor explained how the Garden Club will use the grant. Andrew Klump asked for an explanation for the \$179.32 reflected under Administrative Costs. The City Clerk explained that this category includes routine stockage of staples, paper clips and other office supplies. He also questioned the \$42,194.41 reflected under Public Works and also reflected under the Road Fund. He feels that the dollars are being accounted for twice. The Mayor explained once the transfer is deposited into the Road Fund account the dollars will no longer appear under Public Works. Darrell Shelton made a motion to approve the financial report with the correction of \$10K being put back on the report as Sidewalk Set Aside. Lisa Weaver seconded, and the motion passed unanimously.

The Mayor noted the 2018 year-end financial report and opened the floor for discussion. There was discussion about the Contingency Reserve. Darrell Shelton asked if the was going to be a final FY2018 Budget to Actual report produced. He feels that the Council needs to approve a final report. The Mayor stated the final results are reflected in the audit. Darrell Shelton observed that the audit report and the budget to actual report are two different reports. After further discussion about the two reports, Mr. Shelton asked that there be a final budget to actual report produced and that the Council approve it, knowing that the two reports may reflect different final numbers. The Mayor and the Council agreed to produce an updated year-end FY2018 report with all corrections by the next meeting, to be approved by the Council and posted as the most updated numbers for the end of the 2018 fiscal year.

Public Safety

The Mayor noted the written report and opened the floor to Chief Minniear for discussion. The Chief presented Austin Boone and Donnie Masden for confirmation as police officers. He gave a brief synopsis for both candidates and the Mayor asked for a motion to confirm both candidates. Darrell Shelton made a motion to confirm the candidates. Andrew Klump seconded, and the motion passed unanimously. The Mayor administered the oath of office to both candidates. The Chief made brief remarks about the month's statistics. Darrell Shelton reported a car being parked overnight on Oriole regularly and wanted

to know if they had permission. Mr. Shelton questioned whether the amount of time being spent in areas other than Audubon Park was proportional to dollars paid to the city. The Chief answered yes. There were comments about the time spent in Audubon Park and other areas.

Forest Board

The Mayor noted the written report and opened the floor for discussion. Andrew Klump asked Gil Zinner about his opinion on the Metro ordinance on tree replacement and if he thought that Audubon Park should incorporate Metro style escrow fund into our ordinances. Mr. Zinner agreed, and stated that most of the trees that the Forest Board has planted have been donated. Darrell Shelton asked about the progress on the Forest Code in the recodification process. There were remarks about the recodification process and when the revised code will be presented to the Council to approve. The Mayor expressed that he would like to have a final version ready by the next meeting.

Unfinished Business

Mayor Crawford presented the August 20th meeting minutes for approval. Andrew Klump wanted to know if there was a job description for public works. The Mayor replied that will be covered under unfinished business. Darrell Shelton offered a correction on his comment under financial reports. The Mayor asked for a motion to approve the minutes with the correction. Mike Gardner made a motion to approve the minutes with correction. Brittney Gorter seconded, and the motion passed unanimously.

New Business

Mayor Crawford discussed the newsletter and including the information submitted by the candidates for the upcoming elections for City Council. He discussed the Auktoberfest. The Mayor distributed a *Fiscal Year 2019 Supplemental Budget Proposal and Message* for the Council to review for approval. The Mayor asked the City Clerk for the first reading of an implementing ordinance. The City Clerk executed the first reading. The Mayor moved on to the job description for Public Works. He distributed a copy of the description to each of the Councilors. There were several comments and suggestions for the document. Andrew Klump asked about the speed humps and not having knowledge of the humps being installed. There were several remarks about the purchase and installation of the humps and traffic signs. The Mayor recalled that there have been extensive discussions about humps, bumps and signs, making it hard to understand the basis for any surprise. He explained that the humps are another experiment much like last year's bumps. Andrew Klump brought a copy of the City's ordinance addressing traffic signs in the City and ask that the City Attorney to give his opinion on the latitude of the ordinance. The Mayor suggested the attorney would want to study the matter in the context of applicable state and Federal law and the MUTCD. There were comments about getting feedback from the residents on the experimental speed hump. Andrew Klump asked the Mayor if the City currently has a City Engineer. The Mayor replied that Brad Derrick formally remains in office, but a replacement is being sought because of his conflicting commitments.

Mayor's Report

The Mayor discussed the upcoming repaving of the streets and the scope of the project. There were several remarks about timelines and if the project is patch work or entire roads. The Mayor explained it was intended to address the entire road network by sections of the city. There were comments on getting the word out to the residents about when it is starting and all logistics. He also reviewed status on the entrance lighting and plans to schedule Town Hall meetings to introduce Council candidates, and to review legal affairs.

Closing Public Comments

Laura Kelty, 3242 Cross Bill - Ms. Kelty expressed that she feels that it would be a good idea for the City Engineer to give input on the road project. Brittney Gorter stated the City Engineer has been involved

and has given input on the roads. Ms. Kelty questioned the lack of enforcement of the ordinance that states streets signs cannot be changed without Council approval.

Tony Williams, 3220 Eagle Pass – Mr. Williams asked about some specifics about the job description for Public Works. He expressed that the newsletter is not a suitable tool for feedback on speed bumps or humps. He feels there should be a survey taken by the residents to get a true feel for speed humps. He discussed the results of the Waste Management survey conducted a couple of years ago and feels this is the way to go. There was discussion about taking a survey and how to conduct a survey.

Rose Cantrell, 3128 Sora – Ms. Cantrell wanted to know if Sora is one of the streets that will be paved before the winter. Mr. Williams doesn't feel that a road project contract should extend past the current Mayor's term. There were comments about extended City plans and what streets will be paved first.

Laura Kelty, 3242 Cross Bill – Ms. Kelty wanted to know when the waste management contract expires and when will the discussion start with the residents. Darrell Shelton explained there are a lot of changes going on in that industry, so conversations will need to await these developments.

Brittney Gorter made a motion to adjourn. Lisa Weaver seconded.

The meeting adjourned at 8:55 PM.

The next scheduled meeting will be October 15, 2018 at 7:00 PM.

Attested

Approved