

## Council Meeting Minutes

May 16, 2016

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, May 16, 2016 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Nancy Zinner, Laura Stevens, Tony Williams, Drew Perkins and Joanne Bader. Also present were Chief of Police Douglas Sweeney, City Attorney Steve Emery, bookkeeper Susan Gordinier, City Engineer Brad Derrick and City Clerk Janette Mercer.

### Call to Order

Mayor Crawford called the meeting to order at 7:00 PM. He opened the floor for public comments. Hearing none, he moved on to the Attorney's remarks.

### Attorney's Remarks

Mr. Emery noted the Court of Appeals reversed the Circuit Court's decision on the Scheuermann case. A motion for discretionary review has been filed with the state Supreme Court. The Louisville Airport Authority case is at the Court of Appeals and a discretionary review has been granted. Mr. Emery has submitted the counterclaim brief for the plaintiffs' appeal in the first Reesor/Lee case.

Darrell Shelton asked Mr. Emery what the City can do to start a general purpose contingency fund. Mr. Shelton asked if the fund could be set up so that it would require the Council's action for the fund to be dispersed. Mr. Emery noted that once the budget is passed and money has been set aside for a particular purpose the responsibility is handed over to the Mayor to use at his discretion in deciding how the money will be spent. There were several comments on creating a new category in the budget to house this general purpose contingency fund. Mr. Emery noted that he has filed for election as Family Court Judge for Henry, Oldham and Trimble County.

### Financial Report

Mayor Crawford noted the monthly financial report was previously circulated, and opened the floor for questions. Joanne Bader asked if the Mayor had followed up on the bond revenue, and when the city would receive the first payment. The Mayor replied he has not completed that request, but will make a note to follow up. The Mayor noted the Louisville Archdiocese is moving some facilities to the Holy Family property, and has requested that the City of Audubon Park underwrite the move, an opportunity for another municipal bond.

Ms. Bader questioned the Insurance Business Tax revenue balance being low. The City Clerk clarified that most of the revenue was received in May, so the May financials will reflect what was collected in the first quarter.

Joanne Bader asked for a starting date for the work on the entrance columns. The Mayor replied he doesn't have that answer, however the City Engineer did state he would try and get to the meeting later to report.

Laura Stevens compared the statement of budget to actual and the cash flow report and noted a large gap. She wanted to know if the City was going to end the year over budget. After clarifying discussion, Ms. Stevens agreed that the City will end the fiscal year on budget. The Mayor asked if there were any

more comments or questions; hearing none, he asked for a motion to accept the financial reports. Laura Stevens made a motion to accept. Nancy Zinner seconded, and the motion passed unanimously.

### **Police Report**

Chief Sweeney reviewed the police report. Mayor Crawford opened the floor for questions, and heard none. The police report is included as part of these minutes.

### **Forest Board Report**

The Mayor noted the Forest Board's written report, and opened the floor for questions Mr. Zinner could address. Tony Williams asked about the hazard tree incentive program and is there an established timeline. Mr. Zinner stated no timeline has been established. The Board is trying to determine how many residents would be interested in participating. Darrell Shelton noted that would need be part of the budget. The Mayor stated it is part of the budget proposal for the coming fiscal year.

Darrell Shelton asked if there were plans for the bale of hay left in Henderson Park from the Light Up Audubon. The Mayor replied there are no plans, so it will need to be disposed. The Forest Board report is included as part of these minutes.

### **Unfinished Business**

The Mayor presented the April 18<sup>th</sup> meeting minutes for approval, and he asked for a motion. Joanne Bader made a motion to approve the minutes. Tony Williams seconded the motion, and the Mayor opened the floor for discussion, questions and/or corrections. Laura Stevens offered a change on the last sentence to read "A town hall meeting ", for clarification instead of the "next". The minutes passed with the change unanimously.

The Mayor asked for the second reading of "*An Ordinance Adopting the City Budget for the Fiscal Year 2017.*" After the reading, the Mayor asked for a motion to adopt the ordinance, with the understanding the motion may be tabled so that certain numbers can be updated. Darrell Shelton made a motion to adopt the ordinance with the understanding it will be tabled. Laura Stevens seconded the motion. The Mayor opened the floor for discussion. Tony Williams passed out a document that displayed the budgets from 2014 through 2016 and showed the 2017 proposal as a reference for discussion. Mr. Williams questioned the two \$20K contingency funds on the 2017 proposal, he felt it would make more sense to have one fund for 40K. The Mayor clarified that only one contingency fund is proposed; other \$20K appropriations appearing in the proposal are specific to entrance repair, and road work. Mr. Williams thought the public safety - fuel was low as compared to 2016 budgeted figure. Chief Sweeney noted that the department will be under its projected costs for fuel by about \$6K at the end of fiscal year 2016. Mr. Williams asked for the plan on the \$20K listed under public works – public facilities. The Mayor replied the plan for the money will be on the entrance columns repairs. The damage to the columns are more extensive than initially thought. The last question from Mr. Williams was addressing public administration – bookkeeping the \$8.5k being enough. The Mayor answered that the number was based on 8 hours a week at \$20/hour and noted that is about the hours currently being worked. Joanne Bader added that last years budgeted figure was based on getting the reports cleaned up. Ms. Bader asked if the City has received our new insurance policy so we know the dollar amount for the premium. The Mayor replied that it has not arrived as yet, and that is another reason to table adopting the ordinance. Darrell Shelton made a motion to table adopting "*An Ordinance Adopting the City Budget for Fiscal Year 2017.*" Joanne Bader seconded, and the motion passed unanimously.

The Mayor asked for a second reading of *"An Ordinance Adopting July 1, 2016 through June 30, 2017 as Fiscal Year 2017, Levying Ad Valorem Taxes for Said Fiscal Year and Providing for the Time of Payment and Expenditure of the Proceeds of Said Levies"*. After the reading, the Mayor asked for a motion to adopt. Darrell Shelton made a motion to adopt the ordinance. Laura Stevens seconded the motion. The Mayor asked for discussion. Laura Stevens noted that she would like to consider lowering the rate based on losing the 2% discount. There were several comments about the discount not being offered and on the tax rate itself. After discussion, the ordinance passed unanimously.

Mayor Crawford prepared and distributed a summary of the 2 waste management bids that he would like to use to start the discussions. He reviewed the summary then opened the floor for conversation with the Council. Darrell Shelton distributed a spread sheet that displayed cost breakdowns.

Tony Williams wanted two issues to be addressed at the meeting and asked for thoughts from the Council. The first issue was waste pickups once a week versus twice a week. Mr. Williams noted the savings of once a week were considerable. He would also like to discuss the recycling provisions, considering the aging population of Audubon Park. He asked for details on using dumpsters for larger multifamily residences. The Mayor suggested that this will be a trial year; if the dumpsters are kept neat, then it will continue if not, then it will go back to the current plan. Mayor Crawford suggested recycling carts for the single family homes and waste pickup once a week. Darrell Shelton disagreed with the small recycling bins. He based his decision on the results of the survey. Laura Stevens agreed with the Mayor's opinion on the 64-gallon recycling carts. She noted that if the pickup was every other week and if the resident forgot to set it out then they would have a month's worth of recycling which would be very heavy to move. There were several comments on recycling. Darrell Shelton asked if there was going to be another meeting with Waste Management clarifying all issues discussed at this meeting, and if there is, should there be a sub-committee present at the meeting. Tony Williams asked again to hear from the Council if they want waste pickup to be once a week or twice. All Councilors agreed to once a week with the exception of Nancy Zinner, who preferred the current twice a week. Mr. Williams wanted to hear their vote on once a week with small recycling bins or every other week with the 64-gallon carts. There were several comments pro and con on 64-gallon recycling, and whether could be negotiated for pickup once a week. Drew Perkins and Joanne Bader expressed concerns about dumpsters. Darrell Shelton also suggested that Waste Management send out regular communications in reference to recycling, what can be recycled and can't; and the same with waste pickup.

#### **Engineer's Report** (deferred for arrival of the City Engineer)

Brad Derrick noted that he had little new to discuss. There were some comments about the entrance columns and when work would start. The Mayor and the Engineer will have more discussions about when to start the work.

Mr. Williams asked again about the drainage issues in the City. Mr. Derrick noted that he has a meeting scheduled with MSD on Thursday, May 19<sup>th</sup> to discuss the subject.

#### **New Business**

Mayor Crawford asked for a first reading of *"An Ordinance Adopting the Waste Management Program Assessment for the City of Audubon Park, Kentucky for the Fiscal Year 2016 and Providing for the Collection of Same"*. The Mayor did note that some of the figures were to be updated based on final provisions of the new waste management contract. There were comments about the storm damage cleanup reserve.

The Mayor noted that there will be a Memorial Day Ceremony scheduled.

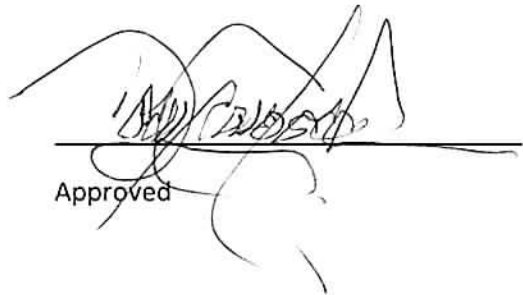
Nancy Zinner made a motion to adjourn. Joanne Bader seconded, and the motion passed unanimously.

The meeting adjourned at 9:20 PM.

The next meeting is scheduled for June 20, 2016.

A handwritten signature in cursive script, appearing to read "Dawnelle Mercer", written over a horizontal line.

Attested

A handwritten signature in cursive script, written over a horizontal line. The signature is partially obscured by the line and the word "Approved" below it.

Approved