

Council Meeting Minutes

November 21, 2016

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, November 21, 2016 at 3340 Robin Road with the following present: Mayor Dorn Crawford and Councilors Tony Williams, Laura Stevens, Darrell Shelton, Drew Perkins and Nancy Zinner. Also present were Chief of Police Douglas Sweeney, bookkeeper Susan Gordinier, and City Clerk Janette Mercer. City Engineer joined the meeting late.

Call to Order

Mayor Crawford called the meeting to order at 7:00 PM. He opened the floor for public comments.

Opening Public Comments

Laura Kelty, 3242 Cross Bill – Ms. Kelty wanted to be updated on the markings on the streets. The Mayor noted that Metro has listened to the City's concerns and is looking at options.

Mike Gardner, 926 Audubon Pkwy – Mr. Gardner had questions about the financial report. The Mayor asked if his questions could be addressed when the financial report comes up on the agenda. Mr. Gardner agreed.

Councilor Shelton asked if there were any updates on the legal issues. The Mayor noted that with such short notice he did not have any new details, but would try to address questions in closed session at the end of the meeting.

Public Safety

Chief Sweeney presented the police report. Tony Williams asked about the kind of calls that originate from the hospital. The Chief explained most are people who misbehave and won't leave. Chief Sweeney reminded everyone about UPS Christmas deliveries, and to make arrangements for someone to receive the packages. He also gave injury updates on John Diebold and Mike Minniear. The police report is included as part of these minutes.

Financial Report

The Mayor noted the written financial report and opened the floor for discussion. The Mayor explained this was the first example of the report showing the carry-over of resources from previous years. There were several comments about amending the budget and how to appropriate the carry-over resources. Darrell Shelton continued to express his concerns with the Parks and Recreation budget in reference to the carry-over resources and expenditures. Tony Williams feels that there should be trust funds established for the roll-over resources. Nancy Zinner asked the Mayor if he was satisfied with the work completed on the roads. His answer was no, but he did note that there was a list of work yet to be completed. Darrell Shelton made a motion to accept the financial report. Nancy Zinner seconded, and the motion passed unanimously. The financial reports are included as part of these minutes.

Forest Board Report

The Mayor noted the written report and opened the floor for questions. Tony Williams asked about the tree replacement program. Mr. Zinner gave an update. The Board's report is included as part of these minutes.

Parks and Recreation Report

The Mayor noted the written report and opened the floor for questions. Ms. Jones noted that the budget proposal is top priority, so that they can focus on strategic planning. Ms. Jones presented Sarah Parker as a candidate for a board member of the Parks and Recreation. The Mayor asked for a motion to confirm the appointment. Darrell Shelton made a motion to confirm the appointment. Laura Stevens seconded, and the motion passed unanimously. The Board's report is included as part of these minutes.

Unfinished Business

The Mayor noted the October 17, 2016 minutes and opened the floor for discussion. Laura Stevens made a motion to approve the minutes. Darrell Shelton seconded and the motion passed unanimously.

The Mayor noted that the recodification of the ordinances will more than likely not be completed by the end of this Council's term, and he would like to recruit some of them to help with the completion of this project, since they have working knowledge of the process. There were some comments and concerns in reference to records management and a working log for public works.

Tony Williams has an example of a 600 page employee handbook that he would like to submit for guide to establish a new handbook for the City of Audubon Park employees.

Darrell Shelton noted the budget calendar has tasks that needs to be completed for December. Tony Williams reminded everyone that the Insurance Premium tax rate needs to be set by February. The Mayor agreed to get with all entities to get input and have something by the December meeting.

New Business

The Mayor noted that there is a request for a variance hearing. He wanted to set the date and time for the hearing at 6:30 before the December's regular Council meeting. He also mentioned the resignation of Councilor Bader. The Mayor asked for a motion to accept Joanne Bader's resignation. Nancy Zinner made a motion to accept her resignation. Drew Perkins seconded, and the motion passed unanimously.

Darrell Shelton asked if the Council wanted to appoint someone to replace Joanne Bader what is the protocol. The Mayor replied that the calendar makes it unnecessary; but if the Council wants to appoint someone they can do that now, call a special meeting or at the next meeting. Darrell Shelton made a motion to appoint Mike Gardner as a new Council member. Laura Stevens seconded, and the motion passed unanimously.

Tony Williams reminded everyone that we must notify the County Clerk and the Secretary of the State of this appointment. He also wanted to suggest a new member orientation for the new Councilors.

Darrell Shelton wants to encourage the new members to attend the seminars put on by the Kentucky League of Cities.

Tony Williams wants to move the December meeting up one week, Monday, December 12th.

Mayor's Report

The Mayor gave the updates on utility projects and the elections.

Closing Public Comments

Pete Becker, 3105 Chickadee - Mr. Becker asked if Steve Emery won his election. The Mayor replied no.

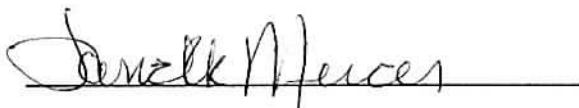
Laura Kelty, 3242 Cross Bill – Ms. Kelty wanted to thank the current Council for their service.

The Mayor asked for a motion to enter into an executive (closed) session to discuss pending litigation against the city provided under KRS 61.810 (1) (c). Darrell Shelton made a motion to go into closed session. Drew Perkins seconded the motion. Mike Gardner asked if he needed to be sworn in first. Tony Williams made a motion to table the motion to go into closed session to administer the oath of office to Mr. Gardner. Laura Stevens seconded and the motion passed unanimously. The Mayor asked the gallery if they wanted to leave because after the administration of the oath of office the council will go into closed session. Mayor Crawford executed the oath of office to Mr. Gardner. Mayor Crawford asked for a vote on the previous motion to go into executive session. The motion passed unanimously.

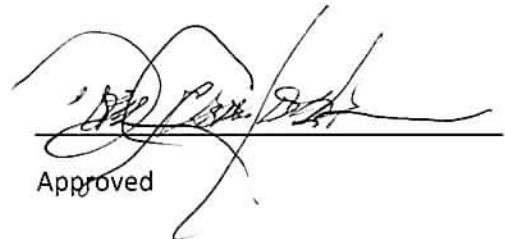
After executive session, the Mayor called the meeting back to order. Laura Stevens made a motion to adjourn. Nancy Zinner seconded, and the motion passed unanimously.

The meeting adjourned at 10:00 PM.

The next scheduled meeting is December 12, 2016.



Attested



Approved