

## **Council Meeting Minutes**

**August 17, 2015**

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, August 17, 2015 at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Councilors Darrell Shelton, Joanne Bader, Nancy Zinner, Laura Stevens, Tony Williams and Lindsey Breen. Also present were Lt. Ray Patterson, City Attorney Steve Emery and City Clerk Janette Mercer.

### **Call to Order**

Mayor Crawford called the meeting to order at 7:00 PM. He invited opening public comments, but heard none. Mayor Crawford introduced Mike Herrington, attorney from Stites & Harbison. Mr. Herrington was present for the public hearing of the resolution on construction bonds for Sacred Heart Schools, Inc. The Mayor opened the public hearing and asking for any questions or comments from the public; there were none, so he concluded the hearing. Mayor Crawford asked for a motion to approve the Bond resolutions. Joanne Bader made a motion to approve. Darrell Shelton seconded, and the motion passed unanimously.

### **Attorney's Remarks**

Mr. Emery proposed to move to an executive session as provided by KRS 61.810(1) (C), for discussion of proposed or pending litigation against or on behalf of the city. Laura Stevens made a motion to go into executive session. Lindsey Breen seconded, and the motion passed unanimously. After the closed session, the Mayor called the meeting back to order.

### **Financial Report**

Mayor Crawford reviewed 2 financial reports, one an update of the fiscal year-end and the other the July financial report. The mayor introduced the new temporary bookkeeper Susan Gordinier, and asked if the Council had any questions for her. Most of the discussion focused on the continuing struggle to give a clear and proper account of funds carried over from one fiscal year to the next. Darrell Shelton commented that the current financial reports do not show the Councilors how the city is doing against the budget. He asked for a summary of balances on all accounts. Susan suggested a cash flow report. Mr. Shelton asked for some different reports and then they could choose what reports gives them the clearest account. A selection will be circulated for the next meeting. Mayor Crawford asked for a motion to accept the financial reports. Joanne Bader made a motion to accept the reports as presented. Lindsey Breen seconded, and the motion passed unanimously. The financial reports are included as part of these minutes.

### **Police Report**

Lt. Ray Patterson reviewed the police report. Mr. Shelton asked if the current policy was to issue a warning on the first parking offense. Lt. Patterson answered yes. Mr. Shelton stated he knows of a resident that did not receive the warning, the resident got a ticket. Lt. Patterson asked Mr. Shelton to get with the Chief so that the problem can be addressed with the officer who wrote the ticket. The police report is included as part of these minutes.

### **Engineer's Report**

Mayor Crawford reviewed the report submitted by City Engineer Brad Derrick. The new Engineer has addressed street repairs, Preston & Hess entrances, and reaching out to Louisville & Jefferson Co. MSD about drainage problems before addressing pavement repairs. Tony Williams suggested that it appears some work might be taking place in the city by MSD or the water company. Perhaps we need to check with those companies before we start any road repairs. The report is included as part of these minutes.

### **Forest Board Report**

Gil Zinner reported that the Board's meeting focused on three areas of importance. The first area addressed was code enforcement, which they are still working on. The board has been working with Limbwalker, the Mayor and the city's insurance company to get the tire swings hung and the playscape equipment installed. The next couple of months the Board will be surveying the parks to determine the work that needs to be done on the trees. The Forest Board report is included as part of these minutes.

### **Parks & Recreation Board Update**

The Mayor presented the Park & Recreation Board's update. The Board will be taking over the playscape project. They will be coordinating with Limbwalker on the swings and placing the log hops. They have a run/walk event planned. This event will be named Oktoberfest. The only other update the Board had was that they are planning to add to the Garden Club's Christmas Celebration.

### **Unfinished Business**

The Mayor presented the July 20<sup>th</sup> meeting minutes for approval. Nancy Zinner found one typo. Mayor Crawford asked for a motion to approve the minutes with the one correction. Joanne Bader made the motion; Nancy Zinner seconded, and the motion passed unanimously.

The Mayor presented an alternative approach to the action item list. He had sent an extra list out to Councilors with their advance packets. There were lengthy conversations addressing the alternative approach. There was interest in prioritizing the list. Laura Stevens reviewed the action items. The Council decided to close item numbers 51, 66, 68, 69, 70 and 71. They also decided to modify item number 63 to encourage residents to sign up for MailChimp.

In discussion about prioritizing the action item list, the Council decided that number 48, Codification Grant should be priority one, and number 32, Overhaul the Personnel Manual, should be priority 2.

Mayor Crawford distributed a draft copy of a new resident letter that Tony Williams drafted. The mayor asked Councilors to please read through the draft and present any suggestions they may have at the next meeting.

### **New Business**

Mayor Crawford proposed an *Ordinance Establishing an Overlay Comprising the Audubon Park National Historic District*. This ordinance will help preserve Audubon Park preserve its integrity and character. The Mayor asked the City Clerk to provide a first reading.

The mayor reminded everyone that the conversation about waste management needs to start. He suggested that a list showing services and prices for those services be compiled and distributed. The City

is in the third and final year of its current service contract. He also reminded everyone about the upcoming newsletter – please get your articles submitted.

**Closing Public Comments**

Pete Becker, 3105 Chickadee Rd – Mr. Becker asked if there was anything that could be shared from the closed session. The Mayor replied that the pension suit decision came back in favor of the City. The plaintiffs have filed a new suit, as well as a notice of appeal.

James Head, 1112 Audubon Pkwy – Mr. Head would like for the City to address the streetlights. He states that the trees and bushes need to be trimmed back because they are obscuring the lighting. The Mayor suggested that the police patrol take note of the locations that need to be addressed.

Tony Williams noted that the street signs and light poles throughout the city need maintenance.

Nancy Zinner made a motion to adjourn. Laura Stevens seconded, the motion passed unanimously.

The meeting adjourned at 9:45 PM.

The next scheduled meeting is September 21st at 7:00 PM.



Attest



Approved