

## **Council Meeting Minutes**

**July 21, 2014**

The regularly scheduled meeting of the City Council of Audubon Park was held on Monday, July 21, 2014, at 3340 Robin Road, with the following present: Mayor Dorn Crawford and Council members Joanne Bader, Vince Osbourn, Mark Stevens and Cary Campbell. Also present were Police Chief Douglas Sweeney, City Attorney Steve Emery, City Engineer Clint Channell and City Clerk Janette Mercer.

### **Call to Order**

Mayor Crawford called the meeting to order at 7:30 PM.

### **Opening Public Comments**

Mary Miller, 1307 Audubon Parkway – Ms. Miller wanted to thank everyone for assisting with the Garden Tour. She noted the Garden Club took in over \$1,600.00.

Pete Becker, 3105 Chickadee – Mr. Becker suggested the City pass an ordinance that does not allow for parking on any streets. He feels the streets are too narrow. The Mayor stated that he and the Council will have discussion on this issue.

### **Engineer's Report**

Mr. Channell reported the contract for road repairs has been received and signed. The areas that are contracted to be repaved are as follows:

Dove and Thrush 204 Square Yards

Eagle Pass 347 Square Yards

Hess Lane & Eagle Pass 209 Square Yards

Sora and Hess 334 Square Yards

Hess and Widgeon 311 Square Yards

West Falcon 793 Square Yards

Cross Bill and Valley 277 Square Yards

Oriole and Dove 321 Square Yards

12 additional patching areas to be determined

Mr. Channell noted the cost for the above is \$50,000.00 and the work should start in 12 to 14 days. During this time period there will be meetings to discuss what areas of Audubon Parkway and Cardinal Drive need work. The work on these two roads will use the balance of the road fund.

### **Financial Report**

The Mayor went through the financial report. He noted on the May and June reports the line item of 6998 "Hold for Posting" will be merged in with Miscellaneous Expense line item 5700-00, 6000-00 and 6690-00. He asked the Council for discussion. Cary Campbell asked about \$7,164.88, line item 5300-00 on the June report. He felt this number was unusually high. There wasn't anything to support the dollar amount. Joanne Bader made a motion to table the June financial report pending the findings of the City Administration account number 5300-00. Vince Osbourn seconded the motion and the motion passed unanimously.

### **Attorney's Remarks**

Mr. Emery had an update on the pending law suit against the City for the pensions. A motion was made by the plaintiffs' attorney to dismiss the City's counter claim for restitution of the money the City has paid out. The judge denied the motion, so the City's counterclaim is alive and well. The rest of the lawsuit is still in discovery phase.

Mr. Emery reported that he will be working with the City Clerk to prepare a collection letter for delinquent taxes on behalf of the City.

Mr. Emery noted that the Code Enforcement Board voted to uphold the citation that Chief Sweeney issued against the Louisville Regional Airport Authority.

### **Police Report**

Chief Sweeney gave a brief synopsis of the police report. He also thanked the Council for allowing the Police Department to be part of the 4th of July celebration. The police report is included as part of these minutes.

### **Forest Board Report**

The Mayor discussed the Forest Board report. The Board is having success with the residents inquiring about planting trees in the yards and easements. They were also successful with involving LG&E removing a large dying ash tree. The Board completed its annual walk-through the parks on July 12<sup>th</sup>, and conducted its monthly workday on July 19<sup>th</sup>. The Forest Board report is included as part of these minutes.

### **Unfinished Business**

Mayor Crawford presented two sets of meeting minutes to be approved. The first set of minutes to approve was June 16<sup>th</sup>. The Mayor asked for a motion to approve the minutes. Joanne Bader made a motion to approve the minutes, Mark Stevens seconded. The Mayor asked for discussion. Joanne Bader wanted to correct the name of the possible new Forest Board member to Mick Vissing not Nick. Cary Campbell wanted verbiage added to a sentence, about holding discussion on the budget because of the lateness of the hour. The motion passed to approve the minutes with these corrections. With three in favor and one abstaining. Vince Osbourn abstained because he was absent for the June 16<sup>th</sup> meeting.

The second set of minutes was for the meeting of June 23<sup>rd</sup>. The Mayor asked for a motion to approve these minutes. Joanne Bader made a motion and Vince Osbourn seconded. The Mayor asked for discussion. Cary Campbell has several changes for these minutes. Joanne Bader asked that Mr. Campbell give those changes to the City Clerk to review against the audio record. Joanne amended her motion to approve these minutes to table the minutes until the requested changes were reviewed for accuracy. Mark Stevens seconded the motion to table the minutes. The motion passed unanimously.

The Mayor asked for a motion to approve the May Financial Report with the amendment of combining the "Hold for Posting" Line item 6998 with the line item "Miscellaneous expenses". Vince Osbourn made a motion to adopt the May Financial report with the said change, Joanne Bader seconded, and the motion passed unanimously.

Vince Osbourn reported on an updated list of City action items. (1) The first item on the list was job descriptions for Public Works, City Clerk and Chief of Police. This action item is assigned to the Mayor. (2) The next item was updating the personnel manual. The Mayor has ensured that this process is in the works. (3) Another action item was backup procedures and recovery procedures for all files on all city computers. Joanne Bader suggested that Mike Thompson be our go-to person for this task. (4) The City needs to establish a resident social committee to plan community-wide social events. The Mayor suggested a Parks and Recreation Board. (5) Web site enhancements are now in works and we will have this discussion in September. (6) The City needs to obtain updated software and hardware. Joanne Bader noted that Mike Thompson could be a good reference for this task. (6) One of the last action items to be handled is records management. This will be an ongoing task and handled by the City Clerk. The action list is included as part of these minutes.

### **New Business**

The first order of new business was the City Auditor. The Mayor noted that he has sent out 6 letters requesting bids. The City received three responses. One of the responses was a decline, because not qualified to complete an audit. The Mayor felt the strongest candidate was Welenken CPA. The firm sent a list of six small cities that they currently audit. The mayor has made contact with two of the cities and received good feedback. He wanted to receive feedback from the Council. The Council agreed and the City will move forward with this firm.

The grant for re-codification has been approved and the City will received more than initially anticipated, in order to provide for final legal review.

### **Mayor's Report**

The Mayor explained the budget implementation plan to the Council. In order to prevent spending of the revenues of fiscal year 2015 in fiscal year 2014, the City has established two separate bank accounts at different banks: fiscal year 2014 revenues are in one bank, and fiscal year 2015 revenues are in another bank. The Council felt good about the plan.

The Mayor turned the meeting over to Chief Sweeney for confirmation of two new police officers. Chief Sweeney presented David Minniear and Steve Boughey, both ex-police officers of Louisville Metro. He gave a brief synopsis on each candidate. The mayor asked for a motion to confirm these two candidates. Cary Campbell made a motion, Joanne Bader seconded and the motion passed unanimously. The Chief announced the promotion of Officer Teddy Laun to Corporal.

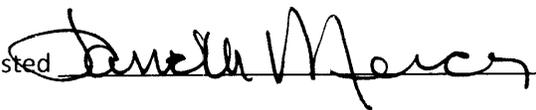
The Mayor moved on to community initiatives, first noting the success of the 4<sup>th</sup> of July parade. He also noted an August block party on Dove Road being organized by the residents. Daniel Steven is organizing a City run event, but was not able to get it organized to happen this fall.

**Public Comments**

Tony Williams, 3220 Eagle Pass – Mr. Williams wants to know the decision that has been made on road repair. He feels the City should try and borrow all the money that they can to complete all the roads at once. The Mayor responded that the City is going to use the road funds on hand to complete repairs on the priority problems, and pay for additional road repairs as we go and become financially sound. The next issue Mr. Williams wanted to discuss was utility bills; he had asked a question about streetlight expenses on the Facebook page and had not received an answer. He wanted to express the importance of two-way communications. His last issue was the importance of creating a Parks and Recreation Board. The Mayor replied the statutes governing these boards have multiple provisions, and are under study to determine the best for our needs.

The Mayor asked if there were any other comments; there being none, he invited a motion to adjourn the meeting. Cary Campbell made a motion to adjourn, Joanne Bader seconded and the motion passed unanimously. The meeting adjourned at 9:30 P.M.

The next scheduled Council meeting is set for August 18, 2014.

Attested  Approved 